DES Shri. Navalmal Firodia Law College, Pune Admission Procedure Notice – A.Y. 2022-23

- 1. The Admission process for 3rd Year to 5th Year B.A.LL. B, & 3rd Year LL. B, & 3rd & 4th Year B.B.A. LL.B, will be completed online from 10 Oct. 2022 to 14th Oct. 2022.
- 2. Students must follow the path mentioned below for filling up of the Admission Form.
- 3. Please visit website of https://livestudent.deccansociety.org/
- 4. Use your username & password of previous year (If not known, Click on get username password)
- 5. Click on "Online Registration Tab" displayed on the left side of the portal.
- 6. Fill all mandatory details appearing in the form.
- 7. Upload your passport size photo and soft copy of signature at appropriate place.
- 8. Complete the submission of details for entire admission form and submit.
- 9. Download the submitted form for printout. (Before making fee payment). Admission form pdf will not be generated after payment of fee.

Procedure for Payment of Fees: -

After your form being confirmed, You will get massage of fee demand on your Registered Mobile Number.

After receipt of the massage visit website https://feepayr.deccansociety.org/ and make the payment.

Path to be followed for payment of fees. [from 08/10/2022 to 14/10/2022]

- 1. Go to https://feepayr.deccansociety.org/
- 2. Select College option
- 3. Enter your mobile number which is registered in ERP
- 4. Students will receive OTP on the registered Mobile No. and Enter OTP
- 5. Student's individual fee portal will open.
- 6. Make fee payment using Internet Banking, Debit Card, Credit Card and UPI.
- 7. After making payment, students will get successful fee payment message on screen
- 8. Take screenshot of this message.
- 9. After 24 hrs students can take a printout of fee receipt using individual login.

After payment procedure is over students shall follow the following procedure to complete the admission process:-

Take Print out of Admission form & Undertakings.

- I. Admission Form Duly signed.
- II. All Undertaking Duly signed.
- III. On line Payment Receipt screen shot / print out
- IV. SPPU Mark sheet of (First to Last Exam Results)

Attach all the above documents and submit to office from 15/10/2021 to 17/10/2022 during 02:00 PM to 04:00 PM only. (Outside Pune students can submit through any other person with authority letter from the students and ID proof of authorized person.)

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Officiating Principal